

Abra Learning Action®

Feature Sheet

Abra LearningAction is the premier, web-based training solution that provides high-quality, multi-media courses on harassment, discrimination and other legal matters. With its powerful tracking and reporting capabilities, companies can ensure well-documented proof of affirmative defense, limiting their legal liability to harassment and discrimination lawsuits.

Build a Better Educated, Compliant Workforce

Get trained on a wide variety of topics relevant to HR practices and your entire workforce, including:

- Sexual Harassment
- Discrimination
- Diversity and others

Current course offerings include:

- Preventing Workplace Harassment & Discrimination
English and Spanish versions
- Preventing Workplace Harassment & Discrimination
Supervisor's Supplement
- Training Refresher: Preventing Workplace
Harassment & Discrimination
- Diversity at Work
- and more!
- Deliver world-class, current course offerings with subject matter from legal experts like Harvard Law Professor David Westfall, and a team of content and educational authorities.
- Improve productivity in your HR and legal departments by providing instant availability to the latest information on current compliance issues.

Administer Critical Training Quickly and Efficiently

- Cut costs by delivering courses online and eliminate the high cost of off-site "instructor-led" training.
- Keep attendees focused on the material with effective use of online animation and sound.
- Ensure delivery of the highest-quality multi-media presentation with patented Chooser technology for delivering the most suitable version for the trainee's technical environment.



Automated Chooser technology validates the version compatibility based on:

- Availability of a sound card
- Macromedia Flash plug-in
- Speed of the trainee's current Internet connection
- Guarantee functionality for all users with courses in a variety of formats and no required software plug-ins. Deliver the same high-quality training regardless of technology limitations.

Automatically Manage Your Ongoing Training Needs

Abra LearningAction's Compliance Manager™ helps you easily and automatically manage ongoing training needs. You control the process of assigning employees to courses, and ensure they have completed the required courses. The



Integrate Your Training and HR Data with Abra Suite

With Abra Suite, you get advanced training management and an avenue to integrate Abra LearningAction's critical course attendance and compliance data into Abra's single, central database.

Once imported, all training information is accessible to the full family of Abra HR and payroll solutions. Assess organization-wide compliance, analyze costs or review an individual employee's full personnel record. Regardless, Abra Suite and Abra LearningAction put training information at your fingertips.

Compliance Manager is a powerful, web-native tool accessed via a web browser. No on-site installation is required, making it easy to set up and access information.

- Easily identify training status in real-time with powerful reports and tools for pinpointing who has or has not completed specified courses.
- Send automated e-mail reminders to improve attendance by registered attendees.
- Store course completion documentation electronically for convenient, accurate record-keeping.
- Identify non-compliant practices before you incur costly fines by modeling Abra LearningAction around your current organizational structure.
- Powerful security and access settings enable individuals at different levels of the organization to manage the training program at their own organizational level.

Abra Suite® is the market leader in HR, payroll, benefits, and compliance solutions. Targeting the needs of small to mid-sized companies, the Abra® family of HRMS solutions provides a comprehensive and robust set of tools to streamline HR and payroll processes. Its line of payroll, recruiting, training, benefits administration and compliance solutions provides a single, seamlessly-integrated database and powerful reporting tools to help businesses increase productivity and tackle challenging HR issues. Abra's complementary line of products allows you to easily add functionality for attendance, employee self-service, organization design and charting, plus automated, internal employee communications.

System requirements: Internet Explorer or Netscape version 3.0 or higher.

The Abra Suite® family includes:

- Abra HR®
- Abra Payroll®
- Abra Alerts®
- Abra® OrgPlus™
- Abra Attendance®
- Abra Train®
- Abra LearningAction®
- Abra Employee Self-Service™
- Abra Recruiting Solution™

best
software

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