

Exchange data quickly and easily between Abra Suite® and other HR and payroll systems. Abra Link saves you time and minimizes the hassle of duplicating data entry by sharing information between different programs.

Save Hours of Data Entry Time

- Shorten the time required to import employee and applicant data from other human resources, recruiting, payroll, benefits and spreadsheet systems into Abra Suite.
- Eliminate hours of manual data entry when building employee information into a new Abra Suite installation.
- Abra Link can handle virtually any type of ASCII file created from a mainframe, payroll or service bureau system and convert the information for immediate use in Abra Suite software.
- Use Abra Link to update Abra HR® with employee changes and new employee information after each payroll run.



Easily Manage Ongoing Importing and Exporting

- Establish reusable templates to handle ASCII file importing and exporting between Abra Suite and other systems.
- Transfer other time, attendance and payroll information to Abra Suite routinely, quickly and accurately.
- Deliver information to spreadsheet programs for easy evaluation of data, such as salary scales and benefit cost options.
- Select your own import/export criteria - target information affected by a specific date or from a specific employee group.

Link Abra Suite with Direct Data Importing and Exporting from ADP® PC/Payroll for Windows®

- Export employee information from the Abra HR database to ADP PC/Payroll for Windows versions 2.52 and above.

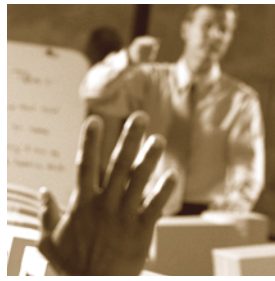
- Automatically transfer changes to employee benefits, salary, demographics, or other data into ADP database.
- Avoid duplicate data entry, saving time and eliminating key stroke error.
- Abra Link is pre-formatted to import data directly from ADP PC/Payroll into Abra HR. Simply create an MFOUT file in ADP's system, and Abra Link will transfer up to 30 information fields.

Transfer a Host of Information from ADP PC/Payroll for Windows

Here's a sample of what Abra Link can transfer from ADP PC/Payroll:

- Identification numbers
- Names, social security numbers
- Personal statistics including addresses and phone numbers
- Pay information

(over, please...)



- Job codes and titles
- Hiring information
- Up to four miscellaneous pay fields (i.e., commissions, bonuses, etc.)

Maintain Maximum Security of Sensitive Data

- Protect key information with sophisticated, multi-level security. Powerful security options allow you to control which groups have access to data at any level.
- Create and assign an unlimited number of user IDs and passwords.
- Easily follow audit trails to identify who made each change by date, time, and type of change.

One Family of Integrated Products

Abra Suite® is the market leader in HR, payroll, benefits, and compliance solutions. Targeting the needs of small to mid-sized companies, the Abra® family of HRMS solutions provides a comprehensive and robust set of tools to streamline HR and payroll processes. Its line of payroll, recruiting, training, benefits administration and compliance solutions provides a single, seamlessly-integrated database and powerful reporting tools to help businesses increase productivity and tackle challenging HR issues.

- Limit your legal liability to employee lawsuits by providing your company with well-documented proof

of compliance, with **Abra LearningAction**, the premier, web-based solution for training your employees on sexual harassment and discrimination.

- Streamline your recruiting processes with **Abra Recruiting Solution** which allows you to process resumes through email, text, Internet or image files, them import resumes into Microsoft® Word, eliminating the need for manual conversion.
- Maintain records and training profiles for each employee, ensuring training requirements are met on time with **Abra Train**.
- Expand your attendance tracking capabilities with **Abra Attendance**, which allows easy setup of virtually unlimited variations of employee attendance and time-off plans.
- Prepare organizational charts in minutes with **Abra OrgPlus**. Create and automatically update organizational charts from information already in the Abra Suite database. Once created, you can perform budgeting and scheduling on different organizational structures.
- With **Abra Employee Self-Service**, reduce the administrative burden on the HR and payroll departments by giving employees and managers the flexibility to view and update their personal information using an Internet browser.
- Communicate more efficiently with employees, managers and job candidates using **Abra Alerts**, which sends automatic email messages that monitor dates and events, verify information changes, and send proactive notices for specific actions and dates you specify.

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System requirements: Pentium processor, Windows 98, Windows NT 4.0, Windows 2000, or Windows XP Professional; 64 MB RAM; 500 MB disk space (varies by configuration); Super VGA; HP-Compatible laser printer. Compatible with latest versions of Novell NetWare and Microsoft.

The Abra Suite® family includes:

- Abra HR®
- Abra Payroll®
- Abra Alerts®
- Abra® OrgPlus™
- Abra Attendance®
- Abra Train®
- Abra LearningAction®
- Abra Employee Self-Service™
- Abra Recruiting Solution™

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